



# VASSAR COLLEGE APPLICATION FOR CAMPUS EMPLOYMENT



Hand in this completed application to the Student Employment staff and wait to receive your placement materials – **Student Employment Status Change Form or the Pink Form**. You will be placed immediately. All placements are referrals; ultimately, it is the individual department that will finalize your hire. If this is your first job at Vassar, be sure to provide your citizenship documentation (passport or driver's license and social security card) and complete the top portion of the I-9 form and the W4 form while you are waiting.

Name: \_\_\_\_\_ Vassar ID #: \_\_\_\_\_  
Vassar Box #: \_\_\_\_\_ Telephone #: \_\_\_\_\_  
Vassar Email: \_\_\_\_\_ Class Year : \_\_\_ 09 \_\_\_ 08 \_\_\_ 07 \_\_\_ 06  
Do you receive Vassar Scholarship (Y/N): \_\_\_\_\_

Apply **only** for the jobs posted on the job board. The job titles and job numbers are provided on the card. **The job book on the table, below the job board, contains descriptions for all campus jobs – the board is posted with all the jobs currently available.**

Are you currently assigned to a campus job? (Y/N) \_\_\_\_

**(Please note that you may be dropped from this position in order to place you in a new job)**

List the job title and job number that you wish to be considered for. Only list jobs that are posted on the job board. List your choices in order of preference, 1 being the most preferred job

1. \_\_\_\_\_ Job #: \_\_\_\_\_
2. \_\_\_\_\_ Job #: \_\_\_\_\_
3. \_\_\_\_\_ Job #: \_\_\_\_\_

**OFFICE USE ONLY:**

CWS \_\_\_\_\_ ISEP \_\_\_\_\_ Other \_\_\_\_\_  
I-9 \_\_\_\_\_ W-4 \_\_\_\_\_ Dept Org Code \_\_\_\_\_